

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY

For Official Use

IN THE MATTER OF THE ESTATE OF

**Notice of
Estate Administration
Deadlines**

Case No. _____

To:

1. The inventory of the estate assets at the date of death must be filed or exhibited by (date): _____.
The inventory must be filed (formal administration), filed or exhibited (informal administration), within this time frame with the statutory filing fee of .002 of the net value of the property subject to administration.
2. Administration of the estate must be completed by (date): _____.
3. If either of the two deadlines above cannot be met, the personal representative and attorney, if any, shall petition the court for an extension of the deadlines. The petition shall state specific reasons as to why the deadline(s) should be extended. The court may or may not grant any requested extension.
4. Failure to meet any deadline established by this notice or an extension of any deadline granted by the court will result in the personal representative and attorney, if any, being required to appear in court to show cause as to why the personal representative and or attorney should not be removed or other sanctions imposed.

Distribution:

1. Original - Court
2. Personal Representative
3. Attorney

ISSUED BY:

Circuit Court Judge/Circuit Court Commissioner/Probate Registrar

Name Printed or Typed

Date